

KALKASKA AREA TRANSIT STUDENT REGISTRATION

The safety of our students is very important to us; therefore, we need the help of you, the parent. We have tried to make the pickup/drop off points off the roadway for the safety of those waiting for the bus. We encourage parents to wait with their child until they are on the bus. It is very important that you be at the pickup point when the bus arrives to pick up your child.

No young child will be left at a drop off point without an adult present. To remain on schedule our policy will be to wait a couple of minutes. The next step will be to call the students home phone number. If we cannot reach a parent, we will keep the child on the bus. The first time this happens the child will be brought to the KAT office, after that the child will be taken to the Kalkaska County Sheriff Department.

Please read and go over the enclosed rules with your child/children. Any inappropriate behavior on the part of any student could result in the loss of privilege to ride public transportation. Respect for other students is very important.

STUDENT NAME	GRADE/SCHOOL	PICKUP/DROP OFF LOCATION
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Do you need transportation for A.M., P.M. or BOTH WAYS? **Please circle one.**

PARENT or GUARDIAN NAME: _____

STREET ADDRESS: _____ CITY: _____

MAILING ADDRESS: _____ CITY: _____

HOME PHONE # _____ WORK OR CELL # _____

EMERGENCY PHONE # _____ (Grandparents/Relative/Other-Circle One)

Students who create **any** type of problem during transportation will be reported to school administration and parent/guardian. Kalkaska Area Transit has the right to “ban” a student from transportation services when necessary. KAT also retains the right to re-instate or not to re-instate riding privileges.

PARENT/GUARDIAN SIGNATURE

DATE

STUDENT SIGNATURE

DATE

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Student Rules of Conduct

The Kalkaska Area Transit will provide the best possible care, welfare, safety, and security for every student. Any acts of violence or destruction of property will be reported to law enforcement.

All students are subject to the following rules for safe bus riding:

- KAT has a zero tolerance policy that prohibits fighting, arguing, acts of intimidation, threats, rudeness, or any form of bullying on all KAT buses.
- All students should be at the designated stops and ready to board the bus on time.
- The bus operator is in charge of the bus at all times. Students are expected to obey the directives of the operator at all times.
- Once seated students are required to remain seated until the bus stops. Students who fail to remain in their seat will be assigned to a seat.
- All items are to be kept out of the aisle, including your feet.
- No objects or body parts will be extended outside of the bus windows.
- Throwing of objects inside or out of the windows of the bus is not permitted.
- Horseplay, pushing, shoving or fighting will not be tolerated on the bus or at the bus stops.
- Drinking, eating, smoking and use of profanity or foul language is prohibited on the bus.
- Personal audio equipment are permitted, but only with a headset.
- All trash must be placed in the container provided on the bus.
- Weapons of any kind are not allowed on the bus.

- If your student(s) miss five consecutive days and we do not receive a call at our office, we may remove your child/children from the bus. If you still feel that you need transportation, please call our office and you will be put on a waiting list. You may also call our office to inquire if there is available space and pay the \$1.00 fare per ride.
- If your student(s) wish to have a friend ride home with them, **YOU MUST** call the office to inquire if there is a seat available. The fare is \$1.00 each way and the student must have the correct fare. If you do not call our office and the extra student does not have the fare, we will not be able to transport them.

Thank you for using KAT for your transportation needs.