

ADDENDUM NO. 1

Date Issued: July 21, 2016
To: All Bidders
Project Name: **Kalkaska Public Transit Authority (KPTA)
Facility Renovations**
Project Number: 1441.6628.90
Subject: This Addendum is issued to clarify and revise the construction documents dated July 6, 2016 as follows:

Item 1 – Refer to attached Pre-Bid Meeting Minutes

Item 2 – Bid Due Date has been revised to August 2, 2016 at 11:00am.

Item 3 – Please refer to attached revised drawing set for additional bidding information.

Item 4 – Contractor is responsible during construction to provide the following information during the construction duration in conjunction with scheduled construction progress meetings:

- Daily Field Reports will be distributed by e-mail to the Owner and Architect providing updates on progress and completed work.
- Maintain Change Request Log, Shop Drawing and RFI Logs.
- Provide updated project schedule in Microsoft Project format indicating deliveries of equipment, lead times, and project milestones.

Item 5 – Questions received from prospective Bidders and their answers are as follows:

1. What type of mail box should be installed at the Driver's Lounge?
 - a. Answer: Install wall mounted new Relius Solutions All-Steel Organizer (Mail Box) or approved equal product, with adjustable dividers, color gray, 24 compartments, size: 36x15x24. Refer to attached drawing A2.0.
2. What type of lintel is required above the new transaction counter at the Driver's Lounge?
 - a. Answer: Install new (2X) 4 x 3 1/2 x 5/16 angle with 4" bearing, LLV, typical and masonry soaps on new lintel. Refer to attached drawing A9.0, Counter Section 3/A9.0.
3. What type of roll up shutter is required at the new transaction window at Dispatch?
 - a. Answer: No roll up shutter is required. Refer to attached drawing A2.0.

3. Bid Documents Specs and Drawings
 - a. Available for purchase at Commercial Blue Print
 - b. Address: 3125 Pine Tree Rd. Ste. B, Lansing, MI 48911
 - c. Phone: (517) 372-8360
 - d. Website: www.commbblue.com
 - e. Available for review at KPTA, DLZ or Commercial Blue Print's offices.
 - f. Only complete sets will be distributed.
4. Upon request, apparent low bidder(s) shall be required to submit proposed Schedule of Values and Construction Schedule within twenty-four hours after the Bid Opening to facilitate a timely evaluation of the Bids.

C. Communication

1. All RFIs and Substitution Requests must be submitted no later than **July 20, 2016 by 11:00am.**
2. Contractor's Questions: Written requests only.
 - a. Send questions to DLZ
 - i. Attn.: Scott D. Laubenthal
3. RFI's may be submitted via fax or email.
4. If applicable, Architect will respond with the issuance of an Addendum.
 - a. Items which are already identified in the Documents will not be reiterated in the Addenda.

D. Supplemental Information

1. David-Bacon Prevailing Wage Rates
2. Facility will be occupied during construction.
3. Roof work needs to be completed prior to January 1, 2017.
4. Work schedule will be Monday through Sunday from 7:30am to 5:30pm. Contractor is to staff the project appropriately to meet KPTA's scheduling expectation.
5. Successful bidder will be required to provide Bonds and Certificate of Insurance following Notice of Award.

E. Project Bid Form

1. All labor and materials for a complete project as described within Project Manual and Drawings must be provided.
 2. There is no contingency allowance.
 3. Alternates and unit pricing included on Bid Form.
 4. Acknowledge all Addenda.
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F. Substitution Requests

1. If a product is submitted and approved equal, the requested item will be identified in an Addendum as approved.
2. Substitution Requests to be submitted by **July 20, 2016 by 11:00am.**
3. Include all applicable backup data including but not limited to mark-ups, highlighted information, etc. to clearly indicate equivalency with specified product. Burden of proving substitution is equal to specified product is on the Bidder.

G. Additional Bidding Requirements

1. Contractor is responsible for daily coordination with Owner on site staff.
2. Contractor is responsible to issue daily construction reports to the Owner and Architect documenting progress and work completed.
3. Contractor must provide the Owner minimum of 48 hour notice prior to scheduled work events and activities.
4. The bid will be awarded to the most responsive and responsible bidder of the base bid price. If the Owner exercises the option to pursue any add alternate bids or unit pricing the bidder must demonstrate the pricing is fair and reasonable and in the best interest of the Agency.

H. Tour of Existing Site

1. Following the pre-bid meeting.

I. Addendum

1. There will be an addendum issued for this project after July 20, 2016.